

GOVERNANCE

BOARD DECISION SHEET

INTEGRATION JOINT BOARD - TUESDAY, 28 AUGUST 2018

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Board or seek further instructions from the Board.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Welcome from the Chair</u>	<u>The Committee resolved:</u> (i) to welcome Prof Steve Heys and Kenneth Simpson onto the Board; (ii) to thank Dr Stephen Lynch and Olivia Cockburn for their contributions to the integration of health and social care in Aberdeen City; (iii) to welcome Sandra Ross as the Partnership's new Chief Officer; (iv) to thank Sally Shaw for her leadership as interim Chief Officer and Head of Strategy and Transformation; (v) to commend Kenny O'Brien and his team on the continued improvement in delayed discharge performance; and (vi) to congratulate Cllr Imrie on the birth of her daughter and to send the Board's best wishes to her and her family.		
2	<u>Members are requested to intimate any declarations of interest</u>	<u>The Committee resolved:</u> To note that no declarations of interest were intimated by members for items on today's		

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		agenda.		
3	<u>Members are requested to determine that any exempt business be considered with the press and public excluded</u>	<u>The Committee resolved:</u> To agree to consider items 14-18 with the press and public excluded.		
4	<u>Minute of Board Meeting - 22 May 2018</u>	<u>The Committee resolved:</u> To approve the minute as a correct record.		
5	<u>Matters Arising</u>	<u>The Committee resolved:</u> There were no matters arising.		
6	<u>Minute of Chief Officer Short Leet Meeting - 22 May 2018</u>	<u>The Committee resolved:</u> To note the minute.		
7	<u>Minute of Chief Officer Appointment Panel - 1 June 2018</u>	<u>The Committee resolved:</u> To approve the minute as a correct record.		
8	<u>Draft Minute of Clinical and Care Governance Committee - 12 June 2018</u>	<u>The Committee resolved:</u> (i) to request the Chief Finance Officer to provide an update to IJB members on fire safety compliance; and (ii) otherwise note the draft minute.	Chief Finance Officer	A Stephen
9	<u>Draft Minute of Audit and Performance Systems Committee - 12 June 2018</u>	<u>The Committee resolved:</u> To note the draft minute.		

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10	<u>Business Statement</u>	<u>The Committee resolved:</u> (i) to agree to remove item 1 (Standing Orders) and item 15 (Financial Monitoring) from the Statement; and (ii) otherwise note the Business Statement.	Governance, ACC	I Robertson
11	<u>Primary Care Improvement Plan</u>	<u>The Committee resolved:</u> (i) to approve the Primary Care Improvement Plan; and (ii) to note that an implementation plan would be developed which would be configured around the practice of improvement and that performance would be monitored by the Audit and Performance Systems Committee.	ACHSCP	G Woodcock
12	<u>Action 15 Plan</u>	<u>The Committee resolved:</u> (i) to request that officers from the Partnership participate in the forthcoming Community Planning Aberdeen Community Justice Group workshop session to ensure that the Action 15 Plan forms part of broader discussions on improving mental health care; and (ii) otherwise approve the Action 15 Plan.	ACHSCP	G Woodcock
13	<u>Technology Enabled Care Framework</u>	<u>The Committee resolved:</u> (i) to note the Technology Enabled Care Framework; (ii) to request a workshop session on	ACHSCP	G Woodcock/S

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		<p>technology enabled care which would inform the development of an implementation plan; and</p> <p>(iii) to request officers to develop proposals on how the Partnership's digital programme would align with Aberdeen City Council and NHS Grampian's digital agendas and present this to a future meeting of the Board.</p>	ACHSCP	<p>Gibbon</p> <p>G Woodcock/S Gibbon – for IJB Forward Planner</p>
14	<u>Annual Report</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the ACHSCP Annual Report 2017-18;</p> <p>(ii) to agree that the annual report should be published on the Partnership's website;</p> <p>(iii) to instruct the Chief Officer to present the approved annual report to Aberdeen City Council and NHS Grampian;</p> <p>(iv) to request that an update on the Care Inspectorate's inspection of adult social care services be inserted into the Annual Plan, with a note explaining that an action plan was being developed;</p> <p>(v) to note that performance monitoring was within the remit of the APS Committee, and following submissions to the Committee, a progress update on performance would be circulated to IJB members for assurance purposes;</p>	<p>ACHSCP</p> <p>ACHSCP</p> <p>Chief Officer</p> <p>ACHSCP</p> <p>ACHSCP</p>	<p>K Toshney</p> <p>K Toshney</p> <p>S Ross</p> <p>K Toshney</p> <p>K Toshney</p>

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		<p>(vi) to request that the Annual Plan be circulated to all Aberdeen City community councils for information; and</p> <p>(vii) to thank all Partnership staff for their work over the past year.</p>	ACHSCP	K Toshney
15	<u>Finance Report</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the report in relation to the IJB budget and the information on areas of risk and management action that were contained therein; and</p> <p>(ii) to approve the budget virements indicated in Appendix E.</p>	ACC/NHSG Finance	J Dickie/G Parkin
16	<u>Carers: Waiving of Charges and Replacement Care</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note that formatting issues within the draft guidelines had been identified and would be resolved prior to formal publication;</p> <p>(ii) to approve the Local Guidelines on the Waiving of Charges for Services to Carers;</p> <p>(iii) to instruct the Lead Strategy and Performance Manager to prepare an easy-read version of the local guidelines; and</p> <p>(iv) to instruct the Lead Strategy and</p>	<p>ACHSCP</p> <p>ACHSCP</p> <p>ACHSCP</p> <p>ACHSCP</p>	<p>A MacLeod</p> <p>A MacLeod</p> <p>A MacLeod</p> <p>A MacLeod/S Gibbon</p>

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		Performance Manager to prepare progress updates on implementation and for these to be reported to the Audit and Performance Systems Committee.		– for IJB Forward Planner
17	<u>Partnership Workforce Plan-Career Ready and Developing the Young Workforce</u>	<p><u>The Committee resolved:</u></p> <p>(i) to endorse the continuation of collaboration with both Career Ready and Developing the Young Workforce (DYW) as part of the Partnership's overall Workforce Plan;</p> <p>(ii) to agree to the funding of two mentoring arrangements through Career Ready in the Partnership for 2018/2020 at a cost of £800 per arrangement; and</p> <p>(iii) to agree to further develop the work that DYW are doing with the Partnership and Harlaw Academy and Hazlehead Academy as detailed in the report.</p>	ACHSCP	M Allan
18	<u>Rosemount Medical Group - Options Appraisal</u>	<p><u>The Committee resolved:</u></p> <p>To approve the recommendations within the exempt report, along with two additional resolutions</p>	Chief Officer/ACHSCP	S Ross/L McKenna/G Lawther

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19	<u>Kingswells Care Home Update</u>	<u>The Committee resolved:</u> To approve the recommendations within the exempt report, along with two additional resolutions	Chief Officer/Chief Finance Officer	S Ross/A Stephen
20	<u>Transformation Decisions Required</u>	<u>The Committee resolved:</u> To approve the recommendations within the exempt report, along with one additional resolution.	Chief Officer/ACHSCP	S Ross/G Woodcock
21	<u>Payment to External Bodies</u>	<u>The Committee resolved:</u> To approve the recommendation within the exempt report.	ACHSCP	A MacLeod
22	<u>Board Development</u>	<u>The Committee resolved:</u> (i) to to agree in principle to commission external governance support, and if proposed expenditure is above £50k to submit a Direction to a future meeting of the IJB, otherwise note that authority to agree contracts below the value of £50k is delegated to the Chief Officer; and (ii) to agree to quarterly development sessions out-with committee meeting dates and instruct the Committee Clerk to identify suitable dates.	Chief Officer Finance Governance, ACC	A Stephen I Robertson

If you require any further information about this decision sheet, please contact Iain Robertson, 01224 522869 or iairobiertson@aberdeencity.gov.uk